

## Commercial Door Closer Installation Checklist

Use this checklist before you call the opening complete.

### 1. Confirm the application

- Verify door handing
- Confirm whether installation is on the pull side or push side
- Check whether the door is a narrow stile or wider stile condition
- Review any clearance or appearance limitations
- Confirm the selected closer mounting method fits the opening

### 2. Choose the mounting method

- Standard arm reviewed
- Top jamb reviewed
- Parallel arm reviewed
- Chosen method matches door style and job conditions
- Manufacturer instructions confirmed for selected method

### 3. Review manufacturer template and instructions

- Correct template identified
- Mounting dimensions verified
- Fastener requirements reviewed
- Arm orientation confirmed
- Adjustment valves identified before install

### 4. Lay out the closer body

- Reference point confirmed
- Required dimensions measured correctly
- Closer body centered properly
- Hole locations marked clearly
- Layout double-checked before drilling

### 5. Pre-drill for the closer body

- Correct drill bit used
- Holes drilled square to the surface
- Hole spacing matches template
- Surface cleaned before fastening

## 6. Install the closer body

- Closer body installed in correct orientation
- Fasteners seated fully
- Body sits flat to frame
- No shifting during fastening

## 7. Lay out the arm mounting location

- Arm position measured from template
- Mounting line marked accurately
- Arm geometry checked before drilling
- Hole locations marked clearly

## 8. Pre-drill and install the arm

- Correct holes drilled
- Arm shoe or mounting bracket installed securely
- Arm attached correctly
- Final arm fastener tightened
- Arm movement checked through operating range

## 9. Adjust the closer

- Sweep speed adjusted
- Latch speed adjusted
- Door closes smoothly
- Door does not slam
- Door latches consistently
- Total closing time falls between 5 and 7 seconds

## 10. Final quality check

- Door opens and closes cleanly
- Closer hardware is tight
- No binding during operation
- Arm position looks correct
- Opening is ready for turnover

## Bonus training note

If multiple team members are learning entrance hardware, have each person time the closing cycle and compare adjustment results. It is a simple way to build consistency across the team.